**Quick Quote and Measuring Guide**

Always use a steel measuring tape and round down to the nearest 1/8 inch. Record actual measurements and we will take necessary deductions.

**Inside Mount:**

Width: Measure the inside of the window casing or mullions at top where the brackets will be placed. You will need a minimum depth of at least 2” to mount the shade inside.

Height: Measure from top of casing or mullion to the bottom of window.

**Outside mount: (Mounts on face of window trim or mullion)**

Width: Measure from side to side where the brackets are to be placed. Allow at least 1.5 inches extra on each side for fabric to cover glass entirely.

Measure and list window from left to right looking out from inside.

<table>
<thead>
<tr>
<th>WINDOW</th>
<th>WIDTH X HEIGHT</th>
<th>MEASURE INSIDE / OUTSIDE</th>
<th>VALANCE FACIA</th>
<th>VALANCE CASSETTE</th>
<th>GRAPHIC SHADE</th>
<th>STANDARD SOLAR SHADE</th>
<th>STANDARD FABRIC SHADE</th>
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**Comments:**

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**Contact Information:**

Name:_________________________________________________________________________________

Company:______________________________________________________________________________

Address:______________________________________________________________________________

Phone:__________________________________________ Email:__________________________________

Send completed form to Storefront Graphic Shades:

Email: info@storefrontgraphicshades.com or Fax to: 888-900-6483

An accurate estimate based on your measurements will be returned within 24 Hours.